

THORNHAM PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting of Thornham Parish Council on **Wednesday 7th May 2025 at 7.00pm** to be held at the Village Hall, Thornham

Sarah Raven

Dated 30 April 2025

Clerk Sarah Raven
5 Wells Road, Burnham Overy Town,
PE31 8HU Tel: 07741928990
Email: clerk@thornham-pc.gov.uk

Members of the Public are welcome to join the meeting.

AGENDA

Welcome by Chair.

- 1. To elect the Chairman. The newly elected Chairman to sign the Chairman's Declaration of Acceptance of Office.**
- 2. To elect the Vice-Chairman. Newly elected Vice Chairman to sign the Declaration of Acceptance of Office.**
- 3. To consider accepting apologies for absence.**
- 4. To record declarations of interest and requests for Dispensations by Councillors in any of the Agenda items listed.**
- 5. To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda.**
- 6. Minutes of the last council meeting held on the 12th March 2025**
 - 6.1 To consider and approve the Minutes.
 - 6.2 To update and consider the Clerks Report.
- 7. Planning Applications and Determinations**
 - 7.1 Response to be discussed regarding Greystones, Ploughmans Piece after correspondence received.

Decisions made by the Parish Council:

Retrospective demolition of wall. Creation of new vehicular access and addition of gate at Tucks Close High Street Thornham Hunstanton Norfolk 25/00090/F : The wall and gates should match. The proposed design for the wall and gates should respect these principles and match the current ambience and historic character of this part of the village. Any materials or styles that are inconsistent with the traditional appearance of the village should be reconsidered to ensure compliance with these policies. As for the proposed access width, this must be on the advice of the Highways Authority to ensure that safety and accessibility are maintained.

Reference No: 25/00399/F Proposal: 2no. proposed conservation rooflights to match existing, on the West (Rear) Elevation for Bedroom 5 and 4 Location: Harbour House 11 St Georges Court Thornham HUNSTANTON Norfolk - No observations.

Reference No: 25/00299/F Proposal: HOUSEHOLDER -New boundary/garden wall along North, South and West boundary of the site connecting to the existing garage. Resizing of existing window on North elevation of Stratton house. Location: Stratton House 12 St Georges Court Thornham HUNSTANTON Norfolk - No objection for the new boundary garden wall as stated in the proposal. The wording on the proposed plans refer to a proposed extension of the house. This is not referred to in the proposal and is not agreed.

Reference No: 25/00384/F Proposal: RETROSPECTIVE Change of Use of agricultural fields to residential, including boundary treatments, gate, parking & turning area and associated parking. Location: Greystones Ploughmans Piece Thornham HUNSTANTON Norfolk **Objection**

Out of Character & Harm to Rural Setting. Development Outside the Settlement Boundary. Previous Application History & Precedent. Harm to the Area of Outstanding Natural Beauty (AONB) . Retrospective Nature of the Application

Decisions made by Borough Council:

25/00090/F Tucks Close High Street Thornham Hunstanton Norfolk PE36 6LY - *Retrospective demolition of wall and creation of new pedestrian access, addition of gate and rebuilding of east side element of wall* Application Permitted 28 March 2025 Delegated Decision.

8. Finances To review and consider any action necessary.

- 8.1 To receive the Finance Chair's Report
- 8.2 To approve the monthly Accounts for Payment (see below)
- 8.3 To note any money Received.
- 8.4 To approve the Bank Reconciliation for April 2025
- 8.5 To approve direct debits for the year
- 8.6 To confirm the General Power of Competence.
- 8.7. To approve the CIL form for the spending CIL for the Borough Council
- 8.8 To note the Internal Auditors report
- 8.9 To approve the Annual Governance Statement (Section 1) of the Annual Governance and Accountability Return.
- 8.10 To approve the Accounting Statements (Section2) of the Annual Governance and Accountability Return
- 8.11 To approve the Explanation of Variances
- 8.12 To set a date for the Electors Rights.
- 8.13 to approve the updated Asset List
- 8.14 To appoint an internal controller

9. To appoint Representatives to serve on the following Advisory Groups/Organisations:

Church Committee – Mrs J Needham
RSPB – Cllr S Greef
Cattlegate Holders – Cllrs A Needham and I Barrett
Village Hall & Playing Field – Mr B King-Harman
New Pavilion- Mr B King-Harman
Saxon Shore- Cllrs S Greef, A Needham and D Arthur
Finance & Staffing – Cllrs S Mocatta, I Barrett, A Jamieson and A Chesterman
Planning – Cllrs D Arthur and A Chesterman
Assets – Cllrs S Greef and A Needham

10. Village Matters

- 10.1 To discuss future community events in the Village Hall.
- 10.2 To update regarding the Coal Barn.

- 10.3 To consider the arrangements for the SAM2 units.
- 10.4 To update on Village Sign.
- 10.4.1 To consider the wording of the plaque by the Bagladies
- 10.4.2 To consider holding a ceremony regarding the repairs of the village sign.

11. Governance

Policies to be reviewed in June Meeting:

- 11.1 To review the Standing Orders
- 11.2 To review the Financial Regulations
- 11.3 To approve the Internal Control Policy
- 11.4 To approve the Complaints Policy
- 11.5 To approve the Data Protection Policy
- 11.6 To approve the Freedom of Information Scheme Publications
- 11.7 To approve the Code of Conduct
- 11.8 To approve the Privacy Statement
- 11.9 To approve the Record Management
- 11.10 To approve the IT Policy

12. Highways

13. Health and Safety and GDPR Updates

14. Correspondence received:

15. Reports from Councillors and Clerk on any meetings attended.

16. Items for Next Agenda

17. Date and Place of Next Meeting 11th June 2025.

Date and times of meetings: - All meetings start at 7.00 pm in the Thornham Village Hall
11 June, 23 July, 10 September, 8 October, 12 November and 10th December 2025

Payments	Payment £
Cozens	372.00
Late Payments that have been Paid	
Scribe April (DD)	50.40
A Needham Village Sign	60.00
Chris Sopp Scaffolding Village Sign	456.00
BCKLWN (Dog Bins)	2636.40
Scribe Set up	358.80
Westcotec	8498.40