

THORNHAM PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting of Thornham Parish Council on **Wednesday 12 November 2025 at 7.00pm** to be held at the Village Hall, Thornham

Sarah Raven

Dated 6 November 2025

Clerk Sarah Raven
5 Wells Road, Burnham Overy Town,
PE31 8HU Tel: 07741928990
Email: clerk@thornham-pc.gov.uk

Members of the Public are welcome to join the meeting.

AGENDA

Welcome by Chair.

- 1. To consider accepting apologies for absence.**
- 2. To record declarations of interest and requests for Dispensations by Councillors in any of the Agenda items listed.**
Please indicate if there are any interest, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
- 3. To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda.**
- 4. To Receive Councillor Reports**
 - 4.1 County Councillor – Cllr A Jamieson
 - 4.2 Borough Councillor – Cllr T De Winton
- 5. Minutes of the last council meeting held on the 8 October**
 - 5.1 To consider and approve the Minutes.
 - 5.2 To update and consider the Clerks Report.
- 6. Planning**
 - 6.1 To consider First Floor Extension to create additional bedroom at Wild Goose The Green Thornham Hunstanton Norfolk PE36 6NH Ref: 25/01744/F
 - 6.2 To consider revised plans HOUSEHOLDER- Two storey side extension to existing dwelling with balcony to front at Two Hoots Church Street Thornham Hunstanton Norfolk Ref: 25/01480/F

Decisions made by the Parish Council:

Reference No: 25/01528/LDE Proposal: Application for a Lawful Development Certificate for a 1.76 kw south facing solar panel system installed. Specifically a Growatt MC1500TL system rated at 1500W connected to a solar PV string of 1.6kWp installed in March 2025 Location: Arden Cottage Church Street Thornham Hunstanton Norfolk – No objection

Decisions made by Borough Council:

7. Finances To review and consider any action necessary.

- 7.1 To receive the Finance Chair's Report
- 7.2 To approve the monthly Accounts for Payment (see below)
- 7.3 To note any money Received.
- 7.4 To approve the Bank Reconciliation for October 2025
- 7.5 To consider any projects for the Parish Partnership 2026/2027 including updates on Staithe Lane to Harbour.
- 7.6 To consider payment of the Thornham Village Hall & Playing Field grant for £2750.
- 7.7 To consider payment of the Thornham United Charities grant for £2988.66.
- 7.8 To consider the budget for 2026/2027
- 7.9 To consider the grant applications for 2026/2027
- 7.10 To update on the interim Internal Audit and approve amendments.
- 7.11 To consider using Utility Aid to assist with electrical charges for Npower.

8. Village Matters

- 8.1 To discuss future community events in the Village Hall.
- 8.2 To update regarding the Coal Barn.
- 8.3 To update on the new bus shelter including consideration for the old bus shelter removal and site revamp
- 8.4 To discuss removal of old noticeboard on side of bus shelter (Green Lane junction)
- 8.5 To consider the defibrillator cabinet costs.
- 8.6 To consider a sign in the village showing where the defibrillator is positioned.
- 8.7 To update on Helicopters landing in Thornham.

9. Governance

- 9.1 To consider the Reserves Policy
- 9.2 To consider the amendments to the Grant Award Policy.

10. Outside Agencies

- 10.1 To receive report from Thornham Village Hall & Playing Field Ltd and New Pavilion. (TVH&PF Ltd)
- 10.2 To update regarding Thornham Village Hall & Playing Field amendments to constitution and to confirm the representative to report.
- 10.3 To receive report from Thornham United Charities – Jubilee Meadow
- 10.4 To discuss the Terms of Reference for a working party with the Thornham United Charities.

11. Highways and SAM2 units

- 11.1 To update from Highways on Staithe Lane Hedges
- 11.2 To consider pedestrian in the road repeater sign along Staithe Lane/Harbour.

12. Health and Safety and GDPR Updates

13. Correspondence received:

- 13.1 To update on the CIL fund Application and new webpages for the Borough Council together with drafting the Parish Infrastructure Investment Plan

14. Reports from Councillors and Clerk on any meetings attended.

15. Items for Next Agenda

16. Date and Place of Next Meeting 10 December 2025.

Date and times of meetings: - 14 January, 11 February, 11 March, 8 April, 13 May, 10 June, 22 July, 9 September, 14 October, 11 November, 9 December. All meetings start at 7.00 pm in the Thornham Village Hall

Payments	Payment £
Npower September	74.09
ICO	47.00
Eyelid Productions (website)	100.00
Scribe (November)	50.40
S Raven poppy wreath	24. 49
Receipts	