THORNHAM PARISH COUNCIL

You are hereby summoned to attend the Parish Council Meeting of Thornham Parish Council on **Wednesday 11 November 2026 at 7.00pm** to be held at the Village Hall, Thornham

Sarah Raven Dated 4th November 2026

Clerk Sarah Raven
5 Wells Road, Burnham Overy Town,
PE31 8HU Tel: 07741928990
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Members of the Public are welcome to join the meeting.

AGENDA

Welcome by Chair.

1. **To consider accepting apologies for absence.**
2. **To record declarations of interest and requests for Dispensations by Councillors in any of the Agenda items listed.**
   Please indicate if there are any interest, which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the member should withdraw from the room whilst the matter is discussed.
3. **To adjourn the meeting to invite public participation – including questions and statements relating to items on this agenda.**
4. **To Receive Councillor Reports**
   4.1 County Councillor – Cllr P Lawrence
   4.2 Borough Councillor – Cllr T De Winton
5. **Minutes of the last council meeting held on the 9 September 2026. There was no meeting on 14 October as not quorate.**
   5.1 To consider and approve the Minutes.
   5.2 To update and consider the Clerks Report.
6. **Co-Option:**
   6.1 To note the resignation of Cllr S Greef, update on the Notice of Vacant Seat as of 13 October 2026 with Borough Council.
   6.2 To consider any applications received for co-option.
7. **Planning**
   7.1 To approve the Terms of Reference for the working party in relation to the Local Plan and Call for sites consultation and note the comments sent into the Borough Council.
   7.2 To consider 26/01615/F Construction of overspill carpark Thornham Deli High Street Thornham Norfolk
   7.3 To consider 26/01715/F Erection of a 2-storey glazed front extension to utilise part of the existing garden space, with rooflights. Conversion of the garage to provide a study, store and shower room at ground floor level, with a carport at the front to provide 2 parking spaces. Creation of an additional bedroom at first floor level with a dressing

room and ensuite at Dundrum Cottage High Street Thornham HUNSTANTON Norfolk PE36 6LY

7.4 To consider In-ground outdoor swimming pool. Sitting in front garden of Lavender Cottage, shielded from external view by 2m boundary fence, two trees, 12m parking area and further 2m beech hedge. Raised 15cm from current lawn height to allow for patio surround. Total pool dimensions 6m x 3m. Total front garden dimensions measure 14.5m x 22.7m. Swimming pool therefore represents 5% of from garden area. at Lavender Cottage High Street Thornham Hunstanton Norfolk PE36 6LX

7.5 To consider 26/01716/F Variation of Condition 2 attached to Planning Permission 25/00846/F: Self-Build - Replacement Dwelling Megget Ploughmans Piece Thornham HUNSTANTON Norfolk PE36 6NE

Decisions made by the Parish Council:

Householder: Renovation of an existing dwelling, including replacement of windows, new cladding and an enclosed porch to replace an open porch. at Furrows Ploughmans Piece Thornham HUNSTANTON Norfolk PE36 6NE Ref: 26/01564/F - Support

26/01430/F Single Storey Extension to Dwelling to create Entrance Porch and Shower/Wet Room at 11 Green Lane Thornham Hunstanton Norfolk PE36 6NQ - Support

26/01441/F HOUSEHOLDER: Replace flat roof with pitched roof, remove white conservatory including roof and replace with painted timber joinery and tiled roof. Rear porch, amend fenestration allowing for bifold doors 2 porthole windows, replace white cladding on rear dormer with natural timber at Rowan Cottage Church Street Thornham Hunstanton Norfolk PE36 6NJ - Support

Decisions made by Borough Council:

26/01129/F Erection of two dwellinghouses Land South of 8 Castle Cottages Thornham Norfolk Application Withdrawn 7 September 2026

26/00940/F Greystones Ploughmans Piece, Thornham Appeal made.

26/01320/LDE LAWFUL DEVELOPMENT CERTIFICATE: To seek confirmation of compliance of Condition 1 (commencement of works) relating to planning permission 15/02017/F for construction of garage foundations - Appletree Cottage High Street Thornham Hunstanton Norfolk PE36 6LY Was Lawful 12 October 2026 Delegated Decision

26/00165/TREECA T1 a sycamore, reduce to the boundary line by approximately 3m at the furtherest point. Cut back also to clear the roof. There are also 2 small Holm oaks adjacent to the tree which require cutting back to the boundary line. The owners of the trees have given permission Heron Manor Farm Ringstead Road Thornham Hunstanton Norfolk PE36 6NN Tree Application - No objection 20 October 2026 Delegated Decision

26/00172/TREECA Horse chestnut to be removed due rapid decline. We will replace this tree with a new one elsewhere on the property. Tanglewood House High Street Thornham HUNSTANTON Norfolk PE36 6LX Tree Application - No objection 20 October 2026 Delegated Decision

26/01441/F HOUSEHOLDER: Replace flat roof with pitched roof, remove white conservatory including roof and replace with painted timber joinery and tiled roof. Rear porch, amend fenestration allowing for bifold doors 2 porthole windows, replace white cladding on rear dormer with natural timber Rowan Cottage Church Street Thornham Hunstanton Norfolk PE36 6NJ Application Permitted 21 October 2026 Delegated Decision

26/00155/TREECA T1 - 2 x Holm Oak - Reduce in height to previous cuts and remove overhang from Rowan Cottage garden Church of All Saints Church Street Thornham Norfolk Tree Application - No objection 20 October 2026 Delegated Decision

26/00135/TREECA The removal of Tree T2 (Willow) - See attached tree report Archies Cottage High Street Thornham Hunstanton Norfolk PE36 6LY Tree Application - No objection 20 October 2026

26/01430/F Single Storey Extension to Dwelling to create Entrance Porch and Shower/Wet Room 11 Green Lane Thornham Hunstanton Norfolk PE36 6NQ Application Permitted 20 October 2026 Delegated Decision

8. Finances To review and consider any action necessary.

8.1 To receive the Finance Chair's Report
8.2 To approve the monthly Accounts for Payment (see below)
8.3 To note any money Received.
8.4 To approve the Bank Reconciliation for September and October 2026
8.5 To update on the External Audit conclusion.
8.6 To consider the interim claim for £3779.76 under 2026/2027 grant application for Thornham United Charites.
8.7 To consider the interim claim for £2750.00 under 2026/2027 grant application for Parochial Church Council.
8.8 To note the internal financial controls have been reviewed by the Clerk and Chair.
8.9 To approve the internal auditor appointment and costs for completing the audit at £100 per annum for 2026/2027.
8.10 To confirm decision to purchasing a wreath for Remembrance Day cost £23.00.
8.11 To consider quotes received from consultants to review the Neighbourhood Plan.
8.12 To consider recommendations from the Working Group regarding the grant applications for 2027/2028. These include applications from Thornham United Charities, Parochial Church Council, Thornham Village Hall & Playing Field and Thornham Bowls Club
8.13 To consider the recommendations of the first draft budget and precept for 2027/2028.

9. Village Matters

9.1 To discuss future community events in the Village Hall.
9.2 To update regarding the Coal Barn and approve the Terms of conditions for the working party. To note the Enforcement Officer at Borough Council closure of file.
9.3 To update a new noticeboard at East end of the village near new bus shelter.
9.4 To update on the defibrillator in the telephone box near Green Lane.
9.5 To update and consider objection to James Wild MP regarding the Queen Elizabeth Hospital, King's Lynn proposed closure of A&E, ICU and maternity unit.
9.6 To update on the dog bin for the Harbour being emptied twice a week during August.

10. Outside Agencies

10.1 To receive report from Thornham Village Hall & Playing Field Ltd and New Pavilion. (TVH&PF Ltd)
10.2 To receive report from Thornham United Charities – Jubilee Meadow

11. Highways and SAM2 units

11.1 Parish Partnership and information for the VAS signage.
11.2 Update on the permissive sign opposite Staithe Lane

12. Health and Safety and GDPR Updates

13. Governance:

13.1 To appoint two councillors to undertake the Clerks Appraisal

14. Correspondence received:

- Consultation on call for sites
- Norfolk County Council proposed closure of Docking Recycling Centre
- Survey Healthcare Norfolk

- Update from Borough Council on Local Government Review.

15. Reports from Councillors and Clerk on any meetings attended.

- Seminar with Norfolk Parish Training
- Saxon Shore Meeting
- Hunstanton Wash Water Meeting

16. To consider dates for 2027 Meetings. 13 January, 10 February, 10 March, 14 April, 12 May, 9 June, 21 July, 8 September, 13 October, 10 November, 8 December.

17. Items for Next Agenda

18. Date and Place of Next Meeting 9 December 2026.

Date and times of meetings: 9 December. All meetings start at 7.00 pm in the Thornham Village Hall

Payments:	**£**
Sarah Raven – Expenses	135.91
Stephen Martyn website (redirect website)	50.00
ICO	47.00
Scribe (November)	50.40

Already Paid under Late Payments	
Scribe – Accounts package	50.40
Cozens – Maintenance Oct Nov Dec	60.00
Norfolk County Council – NPLaw	19.08
Parish Online – Map Subscription	48.00
PKF Littlejohn – External Auditors	378.00
Valda Energy – Streetlight Electricity	59.74